



TO: State and Local Law Enforcement and Public Health Officials  
FROM: Stephen Melink, CEO of Melink Corporation, Cincinnati OH, USA  
DATE: 3/22/2020

**SUBJECT: ESSENTIAL BUSINESS FOR FOOD & ENERGY INDUSTRIES**

Melink Corporation provides critical Heating, Ventilating, & Air Conditioning (HVAC) testing and balancing services for national chains such as Walmart, Target, McDonalds, and Starbucks to ensure the proper safety, health, comfort, and energy efficiency of their stores for their employees and customers. Any store lacking this service would be prone to a mal-functioning or poorly performing HVAC system that results in a negative air pressure, lack of fresh air ventilation, and/or poor indoor air quality. We, therefore, believe this meets the definition of an 'essential business' by the U.S. Department of Homeland Security since we support supermarkets, pharmacies, and restaurants which are allowed and expected to remain open to serve the public during the time of the current public health crisis.

Melink also provides a building health monitoring solution for these type buildings to ensure proper indoor air quality, air pressurization, and comfort is maintained. We, therefore, believe this meets the same definition as above. Poorly maintained and balanced HVAC systems can result in a host of problems that make their buildings less safe, healthy, and comfortable for the employees and customers.

Melink also engineers, procures, and constructs solar photovoltaic (PV) arrays across the U.S. This industry and related businesses are also deemed essential for the generation of new electric capacity on the grid and for behind-the-meter applications serving other essential industries such as transportation and logistics, government operations, critical manufacturing, etc. Adding this new generation capacity is vital for the long-term safety, health, and competitiveness of these operations, which are allowed and expected to remain open to serve the public during the time of the current public health crisis. We, again, believe this meets the definition of an 'essential business.'

If you have any questions, please call:

- Steve Melink, Melink CEO, 513-659-0110
- Craig Davis, Melink President, 513-235-5567
- Darren Witter, Melink VP Human Resources, 513-309-5899

Sincerely,

A handwritten signature in blue ink that reads "Stephen K. Melink". The signature is written in a cursive style.

Chairman & CEO